

Saran Educational Trust

Performance Report 2018-19

Presented to the 25th Meeting of the Board of
Trustees on June 9, 2019



Report Outline

- List of officeholders
- Members of Executive Committee
- Salient Figures of School
- Campus Consolidation
- Construction at North East Campus

List of Officeholders

- Managing Trustee: Syed Sadiq Hussain
- Deputy Managing Trustee: Syed Saeed Reza
- Secretary: Muhammad Shozib
- Joint Secretary: Fahad Abdullah (appointed 09 Feb2019 to fill casual vacancy on resignation of Wasiq Abbas)
- Treasurer: Jawad Yousuf

The office holders took charge of office on 01 July 2018.
Their two-year tenure will end on 30 June 2020.

Members of Executive Committee

1. Syed Sadiq Hussain (Chairman)
2. Syed Saeed Reza
3. Muhammad Shozib
4. Fahad Abdullah
5. Jawad Yousuf
6. Niaz Husain
7. Arif Kazmi – Co-opted Member
8. Sumera Naqvi – Convener

Executive Committee tenure:
01 July 2018 to 30 June 2020

Timeline

Registration of Trust:	1997
Start of School:	1998
Start of Campus 2:	2005
Start of Construction at NE Campus:	2011
Start of Classes at NE Campus:	2012
Closure of Campus 2:	2019

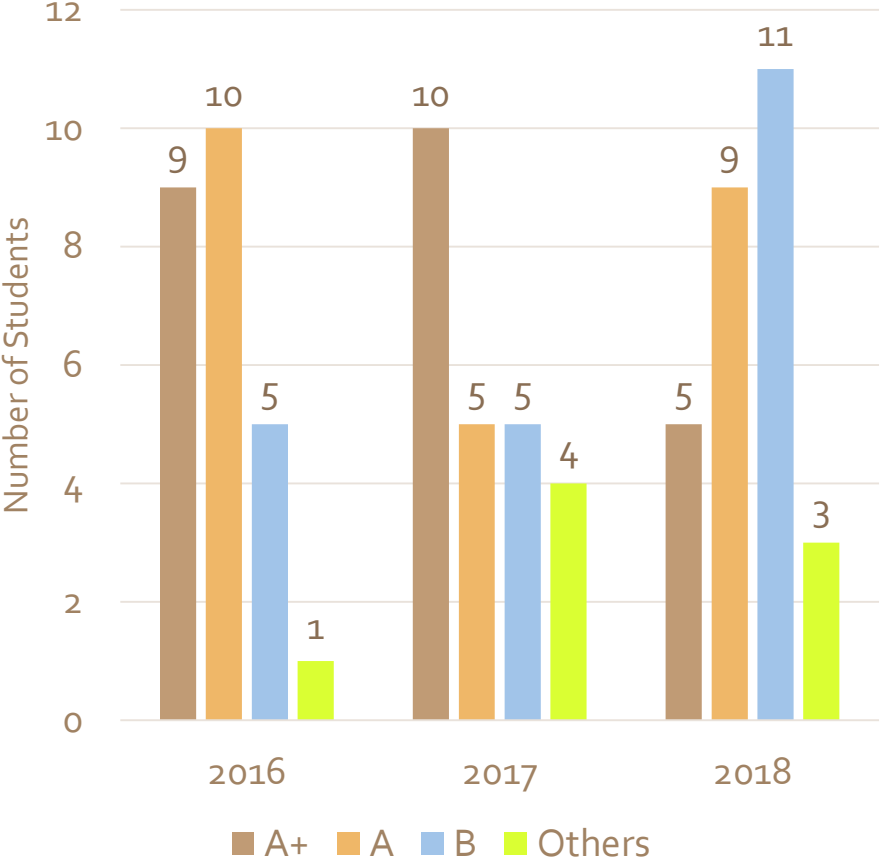
Salient Figures of School – As on 01 May 2019



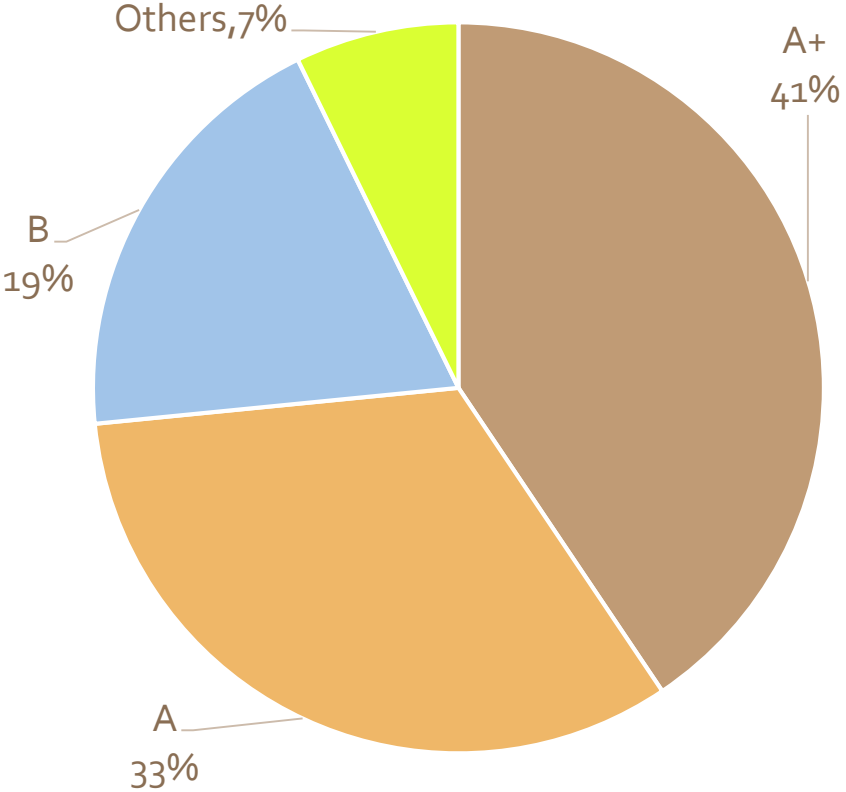
	Students	Teachers	Admin Staff	Domestic Staff
Total	720	62	06	19
Campus 1	230	26	01	09
NE Campus	490	36	05	10

Matric Results

Results for Three Years



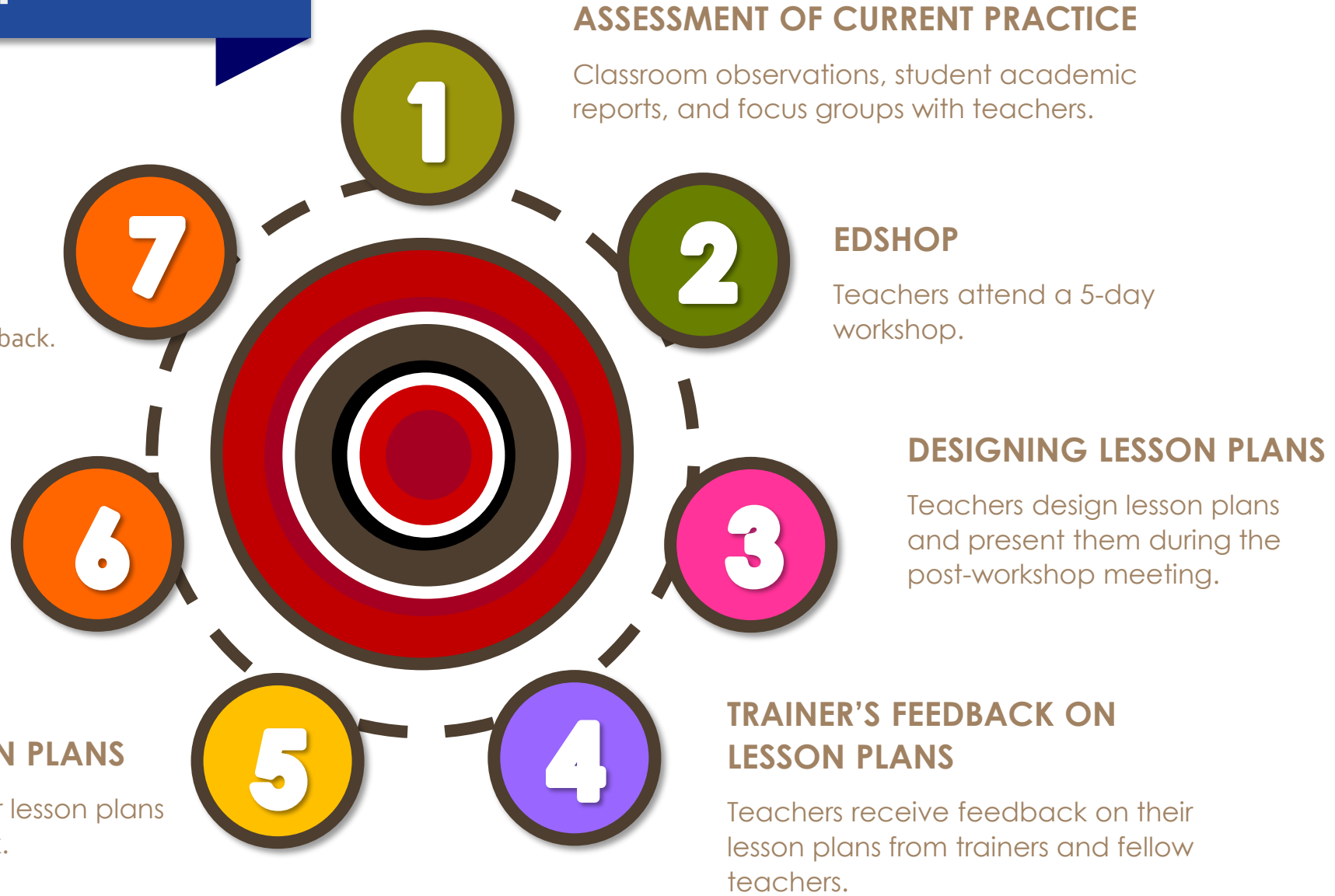
Cumulative Result for Ten Batches



Teachers' Development

- Recruiting good teachers: A universal challenge
- Location of NE Campus: Increases difficulties
- Major schooling systems: In-house training programmes
- Random trainings: Not worthwhile
- Local training institution Edlab: Services acquired
- School development plan for an entire year: In progress
- Edlab services: Teacher training workshops, class-observations, providing feedback to teachers etc.
- Edlab training plan: Next slide

TRAINING ROADMAP



ASSESSMENT OF CURRENT PRACTICE

Classroom observations, student academic reports, and focus groups with teachers.

EDSHOP

Teachers attend a 5-day workshop.

DESIGNING LESSON PLANS

Teachers design lesson plans and present them during the post-workshop meeting.

TRAINER'S FEEDBACK ON LESSON PLANS

Teachers receive feedback on their lesson plans from trainers and fellow teachers.

REVISING LESSON PLANS

Teachers revise their lesson plans based on feedback.

CLASSROOM APPLICATION

Teachers apply the five-step model in their classrooms guided by their revised lesson plans.

ASSESSMENT OF IMPACT

Classroom observations, students' academic reports, and teacher feedback.

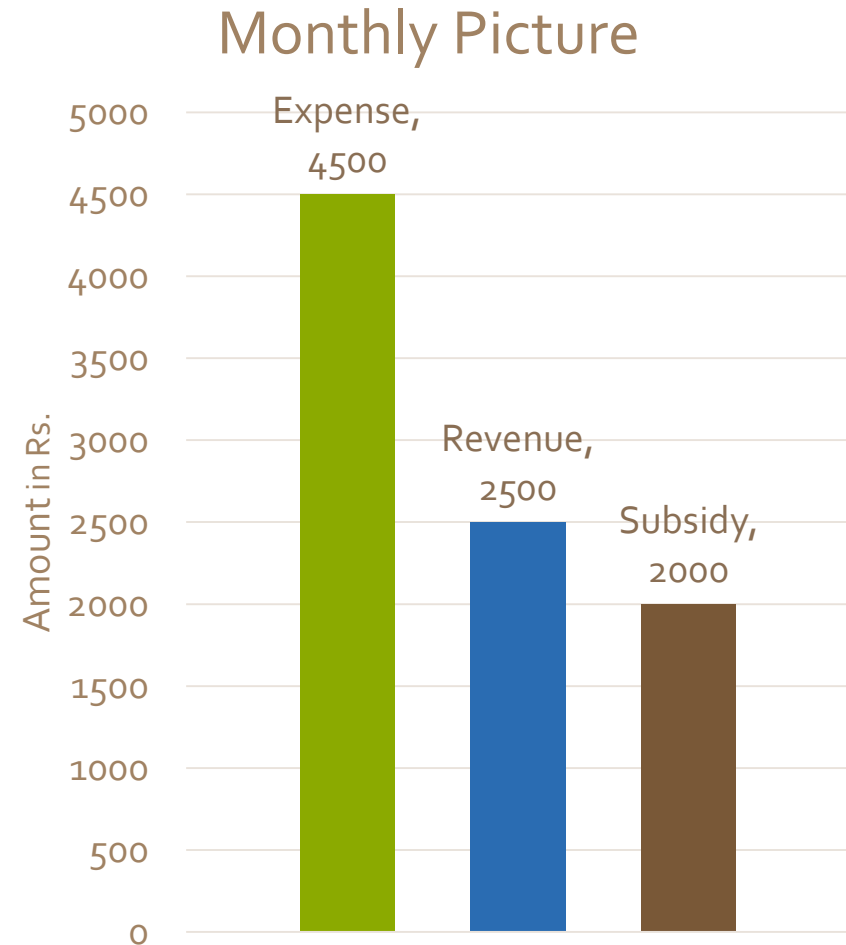
Monthly Financial Picture

- Expense/student: Rs. 4,500
- Fee/student: Rs. 3,400
- Universal subsidy: Rs. 1,100

Actual Picture

- Expense/student: Rs. 4,500
- Revenue/student: Rs. 2,500 (56%)
- Actual subsidy: Rs. 2,000 (44%) – incl additional financial assistance on need basis

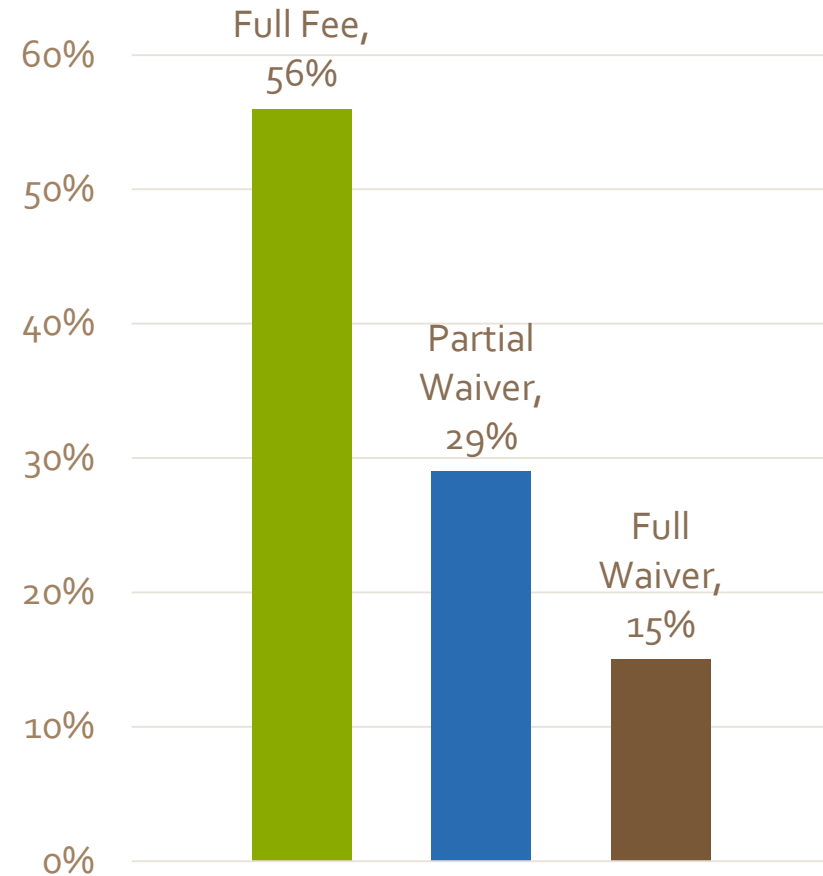
Monthly donations required = Rs. 1.44m



Financial Assistance Breakdown

- Total students: 720
- Paying full fee: 405 (56%)
- Paying partial fee : 211 (29%)
- Paying no fee: 104 (15%)

Financial Assistance Details



Campus Consolidation Plan

- Executive Committee decision: Closure of Campus 2
- Objective: To improve financial and administrative efficiency
- Expected cost savings: Rs 0.3 million per month (approx.)
- Plan included:
 - Closure of Campus 2
 - Converting Campus 1 to a mainly girls campus
 - Transferring Campus 2 students to other two campuses
 - Minimizing difficulties for the parents
 - Reorganisation of Campus 1 and NE Campus
- Date of implementation: 01 April 2019 – new academic session

Campus Consolidation Plan - Challenges

- Overcoming parents reluctance, concerns included:
 - Psychological barrier in sending their children beyond Sohrab Goth
 - Longer distance
 - Lack of public transport in the area
 - Increased transportation cost
- Creating additional classrooms in the two campuses
 - Campus 1 has 8 classrooms – requirement 12 sections
 - NE Campus has 22 classrooms – requirement 23 sections

Campus Consolidation – Measures Adopted

- Overcoming parents reluctance
 - Notices - sent well in advance
 - Campus visits - arranged for parents
 - Orientation meeting - held at NE Campus
 - Transport related difficulties - various options considered

- Creating additional classrooms in the two campuses
 - Merging of classes
 - Conversion of labs into classrooms
 - Reduction in size of library

Campus Consolidation Plan – Results

- Campus Consolidation Plan: Executed successfully
- Free transport arranged : Campus 1 to NE Campus and back
- Transport facility: More than 50 students availing
- Dropout due to Campus change: Only 9 students
- New academic session: Commenced 01 April 2019
- Summer vacations: 01 May to 30 June 2019
- Special commendation: School staff for carrying out the plan smoothly

Planned Construction at NE Campus - Need

- Original design: Three blocks
- First block construction: 2011-12
- Start of classes at NE Campus: April 2012
- Construction of 3 blocks: Would have resulted in inadequate open space
- Decision: Revision in the original design
- Present NE strength: Nearing 500
- Next academic year (April 2020): More rooms required
- Additional requirements: Labs and library space, admin offices

Existing Building

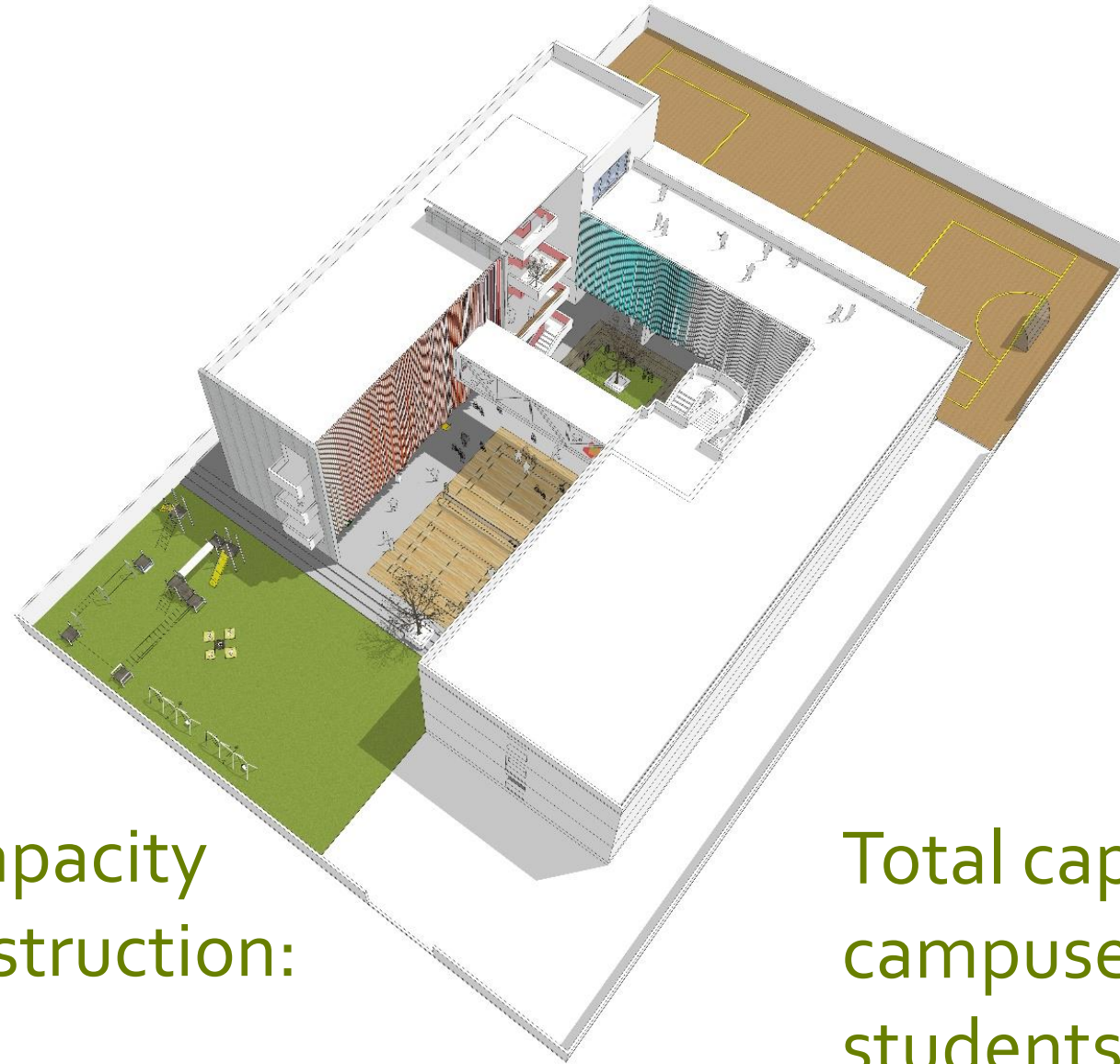
Intended Capacity: 450 students



Construction at NE Campus – New Plan

- Ground floor features:
 - Principal's office
 - Admin office
 - Conference room
 - Parents waiting area
 - Tuck shop
 - Medical room
 - Kitchen
 - Watchman's residence
 - Central court
 - Playground
- First floor features:
 - Four classrooms, one staff room, toilets, junior library, senior computer lab
- Second floor features:
 - Five classrooms, toilets, senior library
- Third floor features:
 - Four classrooms, science labs, toilets, a large multi-purpose hall

New Layout



NE Campus capacity
after new construction:
750 students

Total capacity of two
campuses: 1000
students



SET SCHOOL EXTENSION











Construction at NE Campus – Cost Estimate

- Area of present construction: 18,600 sq. ft.
- Area of proposed construction: 24,600 sq. ft.
- Estimated cost: Rs. 66 million
- External development cost: Rs. 10 million
- Total cost of the project: Rs. 76 million

Rs. 76 m

Phase 1 : Ground floor plus first floor

- Area of phase 1: 12,500 sq. ft.
- Estimated cost of phase 1: Rs. 32 million
- External development cost: Rs. 6 million

Rs. 38 m

Construction at NE Campus – Targets

- Architectural design: July 2019
- Structural design: August 2019
- MEP design: August 2019
- Preparation of bill of quantities (BOQ): August 2019

- Foundation: July 2019
- Phase 1: March 2020
- Entire Project: March 2022

Fundraising Plan

- Preparation of a proposal
- Preparation of promotional material
- Approaching corporate donors
- Contacting existing donors
- Using social media

Tasks Ahead

- Registration with Pakistan Council for Philanthropy (PC P)
- Fundraising for construction
- Acquiring possession of ST-3 (second plot in Gwalior Society)

Thank you

- Suggestions and questions

Presented by:
Syed Sadiq Hussain
Managing Trustee
09 June 2019